**Crystal Palace Band - Committee Meeting**

**Thursday 1st March 2018**

**Present**: Tom Whittaker, Richard Lovett, David Charlesworth, Bob Barnes, Rachel Bleach, Steve Wood, Mike Gray, Roger Morton, Ben Ward.

**Apologies**: Nicci Maher, Dave Howell,

The meeting started at just after 8pm.

**Actions arising from the meeting**

Tom Whittaker

* Suggest dates for regular committee meetings
* Ask band at AGM whether they feel we are contesting too much.
* Speak to the band about putting their phones on silent during rehearsal.

David Charlesworth

* Look into stand banner costs for the progress band.
* Form a sub-committee with Richard and Ben to review band instruments, where they are and to formulate a strategy for spending money on instrument upgrades/repairs over the next couple of years.
* Check with the insurance company to see if anyone has registered our euphonium as theirs.
* Put something together about what personal data is held by the band on their website. This to be distributed to members when they pay their subs this April.

Richard Lovett

* With Ben, look at the list of percussion being sold by Graham’s friend and determine what we could purchase.
* Provide a list of all percussion needed with prices to the committee.
* Submit expenses to David
* Form a sub-committee with David and Ben to review band instruments, where they are and to formulate a strategy for spending money on instrument upgrades/repairs over the next couple of years.
* Sort out a vibraphone for the last Friday rehearsal before the areas.

Mike Gray

* Provide name of someone to refurb bass drum

Ben Ward

* With Richard, look at the list of percussion being sold by Graham’s friend and determine what we could purchase.
* Provide Instrument refurb plan
* Provide list of what instruments we have and where they are / who they are with
* Determine with Mike what percussion needs to be ordered
* Form a sub-committee with David and Richard to review band instruments, where they are and to formulate a strategy for spending money on instrument upgrades/repairs over the next couple of years.
* Send band info about contesting at French Open.

Rachel Bleach

* Speak to Ken about the mold in the cupboard
* Investigate costs of band jackets.
* Speak to band about a band trip to Norfolk.
* Work with Cath to post a message on the band Facebook page explaining why non-members will be transferred to the open band page

Cath Tinker

* Chase people on their availability for all the jobs.
* Organise a social for after the job at the Crystal Palace Festival job.
* Look into data protection for band website
* Work with Rachel to post a message on the band Facebook page explaining why non-members will be transferred to the open band page

Bob Barnes

* Look into other ear protection alternatives other than stand barriers

Steve Wood

* Research playing at the Geneva Music Festival
* Research, with Ben, playing at the French Open Music Festival in June

Roger Morton

* Take the advert for BFlat bass off the website.

**Matters arising:**

**2018 AGM**

* Date of Wednesday 18th April proposed by Tom and agreed by the committee. David Charlesworth will be absent for this.

**Number of contests being done per year**

* Roger M thinks we are doing too many contests per year. He is interested to know what the band thinks.
* Mike asked if we could do an entertainment contest at the end of the year. Ben said there was one in late September called the Wychavom festival of brass. This may be too much for this year but maybe something to consider for next year. 3rd section prize money is £500.
* Bob said that we don’t want to contest so much that we change the atmosphere in the band.
* Ask band at AGM what they think about contesting and go from there.

**Process for gaining entry into the museum**

* Diane would like people to give her more notice when she wants to access the museum. A text message or a call to arrange a time would be better for Diane than just showing up at the museum and requesting access. This was agreed by the committee.

**Purchase of percussion from Graham’s friend.**

* Graham knows someone who has a complete set of percussion in their garage that they are wanting to sell.
* We currently have three sets of drum kits. However some of this is not really usable and some of it we wish to sell. Richard is working on this.
* We need to understand what he has to sell and compare it against the list of percussion we require. Richard and Ben to take a look at it and see what they have and come back to the committee

**Regular use of Graham’s church for rehearsal**

* Mike, Tom and Rachel have been looking at using Graham’s church as a regular venue. The acoustics are better than the museum. If we were to move we would look at moving next year. There is building work happening and they may be able to put in more storage for us if we agree to move.
	+ What is Graham leaves the band
	+ Would the parking be okay for both bands
	+ Would there be complaints about noise.
	+ What if Graham left the parish
	+ What would be the cost? The arrangement we have at the moment is very economical.
	+ It’s a longer commute from public transport and the walk is down not very well lit streets.
	+ We would need to consider storage security.
	+ We would need to put together a contract with the church council.
	+ We need to consider the young people in the progress band.
	+ Accessibility to the building when we need. Who will have the keys and when will be able to get in there.
* We will keep conversation going with this with Graham. We may be able to have a look round at the storage space at the next Friday rehearsal.

FORTHCOMING JOBS, CONTESTS AND CONCERTS

* 90th birthday celebration – do we have enough players for this? Cath to chase people on this.
* Broadstairs confirmed for 12th May
* Saturday 16th May – Crystal Palace Festival – We currently have a late slot. Maybe we could have a band social / picnic afterwards. Cath to organize the social.
* Belmont is to be added to the list. We may not do the concert afterwards. Maybe we could ask this at the AGM.
* We don’t have Canterbury this year but we do have Greenwich and Deal. We have not heard from Southwark, Ruskin Park or Clapham yet.

**PROGRESS BAND**

* There is now a spread of standard across the band.
* We currently have a full band apart from percussion. This advert is now on the website.
* When Dave can’t make it we have other people within the band who can take the band
* We performed well at Bromley, got distinction and a cup. Well done band.
* Progress Band banners action is with Richard. They are needed for the summer season.

**MEMBERSHIP**

* Roger to remove the advert for the bflat bass from the website.
* Alex came and played percussion with us for a rehearsal. He is currently at university and may come and play with us over the summer.

**FINANCES**

* We made £2000 surplus this year
* The Gala concert cost us £600 but this was within the budget we set ourselves.
* David asked that all expenses were put in within the next couple of weeks. Richard has outstanding expenses to be submitted.
* David suggested that we keep subs at the same level. Mike suggested that an increase in subs could be used to pay for any increased costs in renting the church as a rehearsal venue.
* We need to pay for instrument repairs. David has provided Ben with a list of all instruments we should have on our books. They are going to go through this in the next couple of weeks.
* One of the Euphoniums has gone missing. Richard thinks we should check with insurance to see if anyone has registered our instrument with them.
* There may be more instruments missing. David, Richard and Ben to go through the list of instruments to see what we are missing.

**Any other business**

* Rachel asked do we want to get the band recorded at the areas? Committee agreed that this wasn’t important.
* Clare has asked if we want to do a band trip to Norfolk and do a joint band concert with her band over a weekend. Rachel to send out an email to the band.
* Band chairs – we will put this on hold until we decide what we are doing with the rehearsal venue.
* Do we want to buy waterproof jackets for the band? To ask the band at the AGM. Rachel to investigate costs.
* Ben to put some information together about contesting at the French Open and send around to the band.
* Steve to put together some information on the band contesting at Geneva Music Festival.
* Mike has asked the details of someone to refurb the bass drum. He will look into this.
* Richard to look into hiring a vibraphone for the last Friday rehearsal before the areas at Graham’s church.
* The glock case has been fixed.
* When we collect subs next year perhaps we could give them something that says what information we hold on them on the website. David to put something together.
* If Carol is leaving the band then Roger would like to move onto the horns. Carol is currently staying with the band. It is ultimately up to Mike to decide who sits in which seat.
* Roger asked if there a process for buying music or is this up to Richard to purchase. Richard generally makes these decisions with other people but also choses music based on what he believes the band will like. Tom and Mike trust Richard with this as he has done the job for so long.
* Steve said that people should put their phone on silent when they are in rehearsal. Tom to speak to the band about this.
* Private Facebook group on the web – what is the purpose of this and should non-members of the band be allowed to join this. We should post a message to this group to say we are just using it for band members only. Rachel and Cath to go through this.
* Steve officially resigned from the committee. He is moving to Brentford and then to Columbia and will be leaving the band after the contest. Tom thanked Steve for all his hard work. The committee said how much they would miss Steve both as a band member and as a committee member.

**DATE OF NEXT COMMITTEE MEETING.**

**After the AGM**